

Filing for an EIN number online

www.irs.gov – under Tools on the home page you will see a bullet – Apply for an Employer Identification Number (EIN) online – click on that bullet and it will bring you to another screen with info. Scroll down until you see APPLY ONLINE NOW. Click on that link. On the next page, scroll to the bottom and click on the “Begin Application” box. Select “Sole-Proprietor” and scroll to the bottom of the page and hit the Continue button. On the next screen, select “Sole-Proprietor” again and hit the Continue button. The next screen is just a description page, click Continue. On the next screen you would click – “Started a new business”. You will then go on to fill in the remaining personal info requested.

or

Filing for an EIN number by phone

Call 800-829-4933.